

Minutes of the Meeting of the LEISURE COMMITTEE held on 31 March 2016

PRESENT -

Councillor Jan Mason (Chairman); Councillor Barry Nash (Vice-Chairman); Councillors Tony Axelrod (as nominated substitute for Councillor Tella Wormington), Lucie Dallen, Rob Geleit, Omer Kokou-Tchri (Items 36-41 only), David Reeve, Humphrey Reynolds and Guy Robbins

Absent: Councillor Graham Dudley and Councillor Tella Wormington

Officers present: Kathryn Beldon (Director of Finance and Resources), Sam Beak (Leisure Development Manager) (Items 32 - 36 only), Russell Blackmur (Business Development Manager), Andrew Lunt (Head of Venues & Facilities), Tim Richardson (Democratic Services Officer) and Lesley Shields (Senior Accountant)

32 QUESTION TIME

No questions were asked or had been submitted.

33 DECLARATIONS OF INTEREST

No declarations of interest were made by Councillors in items on this agenda.

34 MINUTES OF THE PREVIOUS MEETING

The Minutes of the Committee held on 26 January 2016 were agreed as a true record and signed by the Chairman.

35 LEISURE DEVELOPMENT STRATEGY 2016-2020

The Committee received a report requesting the adoption of the aims and objectives of the Leisure Developments Strategy 2016-2020.

The Committee noted that following agreement of the aims and objectives of the Strategy, Officers would develop an Action Plan to identify specific targets to be delivered and enable monitoring against progress. Performance management information for progress against this Action Plan was currently provided to the Chairman and Vice Chairman of the Committee on a quarterly basis. It was requested that this be provided to all Members of the Committee in the future.

Following consideration, the Committee:

- (1) Agreed to adopt the aims and objectives of the Leisure Developments Strategy (2016-2020).

It was noted that the Committee requested Officers to provide quarterly updates on progress against the Action Plan for the Leisure Developments Strategy to all Members of the Committee in the future.

36 PERFORMANCE MANAGEMENT 2015/16: PROGRESS REPORT THREE

The Committee received a report setting out performance against the Committee's actions for Progress Report Three 2015/16 and provisional targets for 2016/17.

The following matters were considered:

- a) Format of report. The Director of Finance and Resources informed the Committee that this was the final Performance Management report which would be presented to the Committee in this format.
- b) Targets for Venues. The Committee noted that the provisional targets for 2016/17 contained within Annexe 2 to the report did not contain any items relating to the Council's Venues.
- c) Progress against Operational Management Plans for Parks. The Committee requested that Officers provide quarterly updates on progress against the Operational Management Plans for Alexandra Recreation Ground and Auriol Park, which were listed as provisional targets for 2016/17.

Following consideration, the Committee:

- (1) Received Performance Management Progress Report Three 2015/16 and did not identify any issues requiring action over and above that set out within it;
- (2) Reviewed and agreed targets for 2016/17 as detailed in paragraph 3.1 and Annexe 2 of the report.

37 VENUES INCOME & SUBSIDY UPDATE – MARCH 2015

The Committee received a report detailing performance to date and the potential year end outturn of income and subsidy for the Council's Venues. The following matters were considered:

- a) Catering provision at Venues. The Committee was informed that Officers anticipated that future catering arrangements for Venues would be confirmed by the end of April 2016.
- b) Ebbisham Centre. The Committee was informed that there were ongoing discussions between Officers and the owners of the Ebbisham Centre with regard to its future management.
- c) Steps to grassed area in front of Ewell Court House. The Head of Venues and Facilities informed the Committee that the receipt of some donations

toward the cost of installing steps (from Ewell Court House to the grassed area in front of the lake) were still to be confirmed. The project to undertake the works would be progressed once receipt of all pledged donations had been confirmed.

- d) Video-tour of Ewell Court House for website. It was noted that it was proposed to include a video-tour of Ewell Court House on its website if the budget permitted. The Committee expressed support for this proposal.

Following consideration, the Committee:

- (1) The Committee noted the update in regards to Venues income and subsidy.

38 OUTSTANDING REFERENCES

The Committee received and noted the Outstanding References. It was also noted that a report regarding betterment works to Ewell Court House scheduled for July 2016 would possibly take the form of an update, with a full report to be presented in November 2016.

39 EXCLUSION OF PRESS AND PUBLIC

The Committee resolved to exclude the Press and Public from the meeting in accordance with Section 100A (4) of the Local Government Act 1972 on the grounds that the business involved the likely disclosure of exempt information as defined in paragraphs 3 of Part 1 of Schedule 12A to the Act (as amended) and that pursuant to paragraph 10 of Part 2 of the said Schedule 12A the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

Note: Members of the Committee were reminded of the need for confidentiality in respect of those items not considered in public

40 USE OF THE VENUES PRICING FLEXIBILITY AUTHORISATION PROCEDURE 2015/16

The Committee received a report describing the use of charging protocols for the Council's Venues during the 2015-16 year.

Following consideration, the Committee:

- (1) Noted the use of charging protocols in 2015-2016;
- (2) Agreed that an annual report regarding the use of the charging protocols would continue to be presented to the Committee, but that it would be moved to the June cycle of committee meetings from 2017 onwards;
- (3) That the current Venues Pricing Protocols be amended to remove all references to the "Director of Operations", and for it to be replaced with "Head of Venues and Facilities".

41 VOTE OF THANKS

The Committee passed a vote of thanks to the Chairman, for all her work on its behalf over the past five years.

The Chairman thanked Members and Officers for their work to enable the Committee to be so successful during her time as the Chairman, and highlighted a number of the challenges which had been overcome and improvements which it had introduced over the past 5 years. These included the reinstatement and reopening of Ewell Court House and Bourne Hall following fire and flooding, opening of new skate park facilities at Longrove Park and Cox Lane, approval of a 100 year Management Plan for Epsom Common and opening of a new playground at Gatley Avenue and Pavilion at Court Recreation Ground.

The meeting began at 7.30 pm and ended at 8.50 pm

COUNCILLOR JAN MASON (CHAIRMAN)